Lots In Common Strata Management
PO Box 1301, Innaloo WA 6918
T: (08) 9371 5009
E: sp1@lotsincommon.com.au
www.lotsincommon.com.au
ABN 55 641 086 295

Update your details

If your information has changed or to inform us about your correct details, please complete and return this form to sp1@lotsincommon.com.au. Alternatively, go to the Lots in Common website to complete it online.

Section 105 of the Strata Titles Act 1985 mandates that a Strata Company must maintain a strata roll with the following details:

Property Name / Address:

Lot number:

Apartment/unit number: (If different to the lot)

Registered owner's name (As per title)

Primary Email Address :

Second Email:

Primary Mobile Number:

Second Mobile Number:

Mailing Address: (s 215 must be within Australia)

If your lot is leased, please complete the following (for legislative, community needs, as per (s105(4)(e)

This lot is leased but managed by the owner (Please select)

Property Management Agency:

Property Management Email:

(We require a generic email for the Property Management Agency)

Property manager name:

mobile number:

Tenant(s) Full Name:

Tenant(s)Mobile No. :

CATEGORY	SEND TO	METHOD
Send Levy Invoices to:	☐ Owner, or ☐ Property Manager	☐ Email *(environmentally conscious)* ☐ Post *(costs may be incurred)*
Notice of Meeting to:	☐ Owner, or ☐ Property Manager	☐ Email *(environmentally conscious)* ☐ Post *(costs may be incurred)*
Other Correspondence to: *(excluding Levies, AGMs and Invoices)*	☐ Owner, or ☐ Property Manager	☐ Email *(environmentally conscious)* ☐ Post *(costs may be incurred)*
Utility Invoices to:	☐ Owner, or ☐ Property Manager	☐ Email *(environmentally conscious)* ☐ Post *(costs may be incurred)*

Notes:

Name/ signature:

Date: